

# LSBU Employment

## Pre-Employment Screening & Compliance

We place people like you at the heart of everything we do and are committed to ensuring a seamless experience at all stages of your recruitment journey with us. For many temporary roles there are important pre-screening and vetting requirements set out by each of the companies we recruit for.

### **Is pre-employment screening mandatory?**

Yes. In order for us to get a full understanding of your work history, availability, career aspirations it is essential that we complete the pre-employment screening.

### **How long does the pre-screening take?**

This will take no longer than 15 minutes. You will meet with a consultant for your pre-screening and then you will be shown the system to ensure you are able to apply for our live roles straight away.

### **Is Compliance screening mandatory for all clients and roles?**

Yes. In order to introduce you to a client and meet our obligations as an Employment Agency, we are required to validate at least your Eligibility to Work in the UK, Identity, Qualifications for the role and verify your Employment History.

### **How long does compliance screening take?**

The length of screening time is dependant on a few factors. One of these is the number and types of checks required - some of these may be with external bodies with specific time frames for verification response. We have found that the more prepared potential candidates are for the compliance process, the more efficient this is. Our advice is to start collecting your supporting documents, prepare for what may be required and allow yourself enough time to be able to visit our offices and start the process as soon as this is requested from you. Average turnaround times for compliance screening levels vary however you can expect it to take up to two or three weeks to complete.